

## Hickory Grove Child Development Center Employment Application

First, Middle & Last Name		Date of Application
Address (Street Number & Name, City, State & Zip Code)		County
Home Phone	Cell Phone	Business Phone
Date of Birth	E-mail Address	

Seeking position with:  Infants  Ones  Twos  Threes  K-4  
 Afterschool  Kitchen  Part-time  Full-time

### Education

Please circle the highest grade completed: 9 10 11 12 College: 1 2 3 4

Education	School Name & Location	Dates Attended	Course of Study	Diploma/Degree Earned
High School				
College or University				
Graduate or Professional				
Vocational Schools, etc.				

Please list any child care training you have completed within the last two years (i.e.: first aid, CPR, continuing education credits, early childhood education courses): \_\_\_\_\_  
 \_\_\_\_\_

## Employment History

Please list history beginning with your most recent experience.  
You may also include relevant volunteer experience.

Current or Last Employer (Company Name)		Address		
Job Title		Supervisor's Name & Title		
Dates Employed (mo/yr -- mo/yr)		May we contact the employer?    Yes    No Phone Number:		
Full Time	Years	Months	Starting Salary \$     per	Ending Salary \$     per
Part-Time	Years	Months	Starting Salary \$     per	Ending Salary \$     per
If part-time, how many hours per week?		Reason for Leaving	Job Duties:	

Employer (Company Name)		Address		
Job Title		Supervisor's Name & Title		
Dates Employed (mo/yr -- mo/yr)		May we contact the employer?    Yes    No Phone Number:		
Full Time	Years	Months	Starting Salary \$     per	Ending Salary \$     per
Part-Time	Years	Months	Starting Salary \$     per	Ending Salary \$     per
If part-time, how many hours per week?		Reason for Leaving	Job Duties:	

Employer (Company Name)		Address		
Job Title		Supervisor's Name & Title		
Dates Employed (mo/yr -- mo/yr)		May we contact the employer?    Yes    No Phone Number:		
Full Time	Years	Months	Starting Salary \$     per	Ending Salary \$     per
Part-Time	Years	Months	Starting Salary \$     per	Ending Salary \$     per
If part-time, how many hours per week?		Reason for Leaving	Job Duties:	

**Personal Information**

1. Have you ever been convicted of breaking the law other than a minor traffic violation? \_\_\_\_\_
  - a. Have you ever been convicted, pled guilty or pled no contest to a felony? \_\_\_\_\_
  - b. Have you ever been convicted, pled guilty or pled no contest to a crime involving child abuse or sexual abuse? \_\_\_\_\_
  - c. Have you ever had a report of child abuse or sexual abuse filed against you with a school district, DSS, a police agency or in court? \_\_\_\_\_
  
2. Have you ever been dismissed from a teaching position? \_\_\_\_\_
  
3. Have you ever been asked to resign from a teaching position? \_\_\_\_\_

If yes to any of the above, please number and explain:

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4. Are you married? \_\_\_\_\_
  
5. Do you have any children? \_\_\_\_\_  
If yes, please list their names, ages and if you will need childcare.  
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6. Please review the job description for the position for which you are applying. Can you perform the requirements of the job for which you are applying without modifications? \_\_\_\_\_  
If no, please explain:  
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**Church Information**

Home Church: \_\_\_\_\_ Membership? Yes No

Address: \_\_\_\_\_

Pastors Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

*\*You need to include a letter of recommendation from your Pastor stating that you are faithful in church attendance.\**

Do you believe the Bible is the inspired and infallible word of God? Yes No  
Do you agree with the statement of faith that accompanies this application?  
Yes No

**Please answer the following on a separate sheet of paper:**

1. Describe when and how you came to know Jesus Christ as your personal Lord and Savior.
2. Describe what you feel your responsibility is to the children you care for and teach and the parents of the students you care for and teach.
3. What principles of discipline, as a Christian preschool teacher, would you expect in your classroom? How would you maintain or reinforce these ideals?

**References**

Possible categories: supervisor at most recent employment, your pastor, a co-worker, a parent of a student, or someone you've worked with at church

1. Name\_\_\_\_\_ Relationship\_\_\_\_\_
- Address\_\_\_\_\_ Home Phone\_\_\_\_\_
- Cell Phone\_\_\_\_\_ Work Phone\_\_\_\_\_
2. Name\_\_\_\_\_ Relationship\_\_\_\_\_
- Address\_\_\_\_\_ Home Phone\_\_\_\_\_
- Cell Phone\_\_\_\_\_ Work Phone\_\_\_\_\_
3. Name\_\_\_\_\_ Relationship\_\_\_\_\_
- Address\_\_\_\_\_ Home Phone\_\_\_\_\_
- Cell Phone\_\_\_\_\_ Work Phone\_\_\_\_\_

I certify that I have given true, accurate, and complete information on this form to the best of my knowledge. In the event confirmation is needed in connection with my work, I authorize educational institutions, associations, registration and licensing boards, and others to furnish whatever detail is available concerning my qualifications. I authorize investigation of all statements made in this application and understand that false information of documentation, or a failure to disclose relevant information may be grounds for rejection of my application, disciplinary action, or dismissal if I am employed, and (or) criminal action. I further understand that dismissal upon my employment shall be mandatory if fraudulent disclosures are given to meet position qualifications.

Signature of Applicant\_\_\_\_\_ Date\_\_\_\_\_

## **Hickory Grove CDC Teacher & Staff Statement of Faith**

The following statements are based on the historical Christian view that the Bible is without error in the original writings. Teachers and staff, while free to interpret Scripture with differing views, must have a shared acceptance of this basic statement of faith:

- The Bible is the inspired Word of God and is free from error.
- All men are lost and spiritually dead without Jesus Christ as their personal Savior: “All have sinned, and fall short of the glory of God” (Romans 3:23).
- Salvation is only by grace, a free gift of God, through faith in the Lord Jesus, who died for our sins according to the Scriptures (I Corinthians 15:3). Those who receive Christ by faith have their sins forgiven (Ephesians 1:7), their hearts cleansed (Acts 15:9), are born again, receiving the Holy Spirit and have their names written in the Lamb's Book of Life (John 1:12, 13).
- Christians, born of the Holy Spirit, are to live the new life in the present power of the Spirit. (Galatians 5:16-25; Colossians 2:6). The Christian's responsibility is to serve God (Romans 6:13), trusting Him fully. When you receive Christ you leave your old self behind (2Corinthians 5:17).
- Living a Christian lifestyle includes: discipleship and witnessing, spreading the gospel.(Mark 16:15, Matthew 24:14, Matthew 28:19-20) The Holy Spirit will lead, guide and direct you in all your service for Him. (Acts 1:8; I Corinthians 12:7; Ephesians 3:20; Acts 5:32). In all of your service, prayer must be essential. (John 14:12-14; Ephesians 6:18-19).
- God is One God, who reveals Himself in three persons: Father, Son and Holy Spirit. Jesus Christ is the Son of God and Son of Man, was born of a virgin, and is Himself God.
- Jesus rose from the dead in the same body that was in the tomb (John 20:25-27). The bodies of all believers who die will be raised from the dead, and they will receive a brand new body in heaven! (I Corinthians 15:53; Philippians 3:21). All other men will be raised into the resurrection of judgment (John 5:28,29).
- Jesus Christ will come again to earth the second time (Hebrews 9:28); personally (Acts 1:11; Colossians 2:9) and visibly (Matthew 26:64; Revelation 1:7).